

SHRI NARSING ART'S & COMMERCE COLLEGE
AKOT, DIST AKOLA

(Website – www.nacc.ac.in)

Certificate Course

Certificate Course in Communication Skills in English

(Academic Year 2021-22)

SHRI NARSING ART'S & COMMERCE COLLEGE AKOT, DIST AKOLA

Syllabus for the Certificate Course in Communication Skills in English

(Duration – 30 Hours)

(Total Marks – 100)

Unit I- Grammar

(20 Marks)

- 1) Verbs – a) Transitive and Intransitive b) Regular and Irregular c) Finite and Non-finite
d) Linking Verbs, 2) Tenses- Present, Past & Future Tense, 3) Auxiliaries- Modal Auxiliaries,
4) Word Formation- a) Use of Prefixes b) Use of Suffixes c) Compound Words, 5) Framing
Questions- Question Forms and Question Tag

2) Unit II- Vocabulary Building

(20 Marks)

- 1) Synonyms 2) Antonyms 3) Homophones 4) Homonyms 5) One word for a group of words.

3) Unit III- Communication Skills

(20 Marks)

- 1) Verbal Communication 2) Non- Verbal Communication

4) Unit IV- Practical Exercise

(20 Marks)

- 1) Audio- Visual Lectures on spoken English. 2) Online Lectures on Non- Verbal Communication. 3) Inspirational Lectures to improve English Language.

5) Unit V- Seminar & Viva- Voce

(20 Marks)

- 1) Presentation from every student on the given topic.
2) Viva- Voce.



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT, DIST- AKOLA
(Add On Course in Communication Skills in English)

Time-Table

2021-22

Sr.No	Date	Time	Unit
01	05/11/2021	1.30 to 2.30	Unit - I
02	06/11/2021	2.30 to 3.30	Unit - I
03	07/11/2021	1.30 to 2.30	Unit - I
04	08/11/2021	2.30 to 3.30	Unit - II
05	09/11/2021	1.30 to 2.30	Unit - II
06	10/11/2021	2.30 to 3.30	Unit- II
07	12/11/2021	1.30 to 2.30	Unit - III
08	13/11/2021	2.30 to 3.30	Unit - III
09	14/11/2021	1.30 to 2.30	Unit - III
10	15/11/2021	2.30 to 3.30	Unit - IV
11	16/11/2021	1.30 to 2.30	Unit - IV
12	17/11/2021	2.30 to 3.30	Unit - IV
13	19/11/2021	1.30 to 2.30	Unit - V
14	20/11/2021	2.30 to 3.30	Unit - V
15	21/11/2021	1.30 to 2.30	Unit - V
		2.30 to 3.30	



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT
DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: - 05/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	K. Mali
3	Gauri Gajanan Karale	BA I	Ky. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.R. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K. Wasu
7	Komal Sanjay Ingle	BA I	K. Ingle
8	Aachal Purushottam Nimkarde	BA II	K. A. D. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. B. Khawale
13	Dipali Rahul Labade	BA II	D. R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	K. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	K. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
20	Harish Ravi Labade	BA III	H. Labade



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(2021-22)

(Dept. of English)

Daily Attendance

Date: - /11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	H. Mali
3	Gauri Gajanan Karale	BA I	Ky. G. G. Karale
4	Gauri Gajanan Bhatkar	BA I	G. Bhatkar
5	Gayatri Raju Dahi	BA I	G. R. Dahi
6	Komal Ashok Wasu	BA I	K. Wasu
7	Komal Sanjay Ingle	BA I	K. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ky. A. P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. B. Khawale
13	Dipali Rahul Labade	BA II	D. R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	Ky. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
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Daily Attendance

Date: - /11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	D.Mali
3	Gauri Gajanan Karale	BA I	Ku. G. G. Karale
4	Gauri Gajanan Bhatkar	BA I	G. G. Bhatkar
5	Gayatri Raju Dahi	BA I	G. R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ku. A. P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Pandurang
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. B. Khawale
13	Dipali Rahul Labade	BA II	D. R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	Ku. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ku. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
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Daily Attendance

Date: 9/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	Komali
3	Gauri Gajanan Karale	BA I	Ku. G. G. Karale
4	Gauri Gajanan Bhatkar	BA I	G. G. Bhatkar
5	Gayatri Raju Dahi	BA I	G. R. Dahi
6	Komal Ashok Wasu	BA I	K. A. Wasu
7	Komal Sanjay Ingle	BA I	K. S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ku. A. P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. P. Ganvir
10	Akash Kisanrao Dhule	BA II	A. K. Dhule
11	Arpita Subhash Dharme	BA II	A. S. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. B. Khawale
13	Dipali Rahul Labade	BA II	D. R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. M. Kogde
15	Gayatri Prakash Boche	BA II	G. P. Boche
16	Anal Anilsing Tomar	BA III	Ku. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ku. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. K. Dhule
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Daily Attendance

Date: -10/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	W. Mali
3	Gauri Gajanan Karale	BA I	Ky. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K. Wasu
7	Komal Sanjay Ingle	BA I	K. Ingle
8	Aachal Purushottam Nimkarde	BA II	A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	C. Kadu
18	Gauri Anil Bhise	BA III	G. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
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Date: -11/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	W.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	W.Mali
3	Gauri Gajanan Karale	BA I	Ky. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ky. A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A.P. Ganvir
10	Akash Kisanrao Dhule	BA II	A.K. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G.Kogde
15	Gayatri Prakash Boche	BA II	G.Boche
16	Anal Anilsing Tomar	BA III	Ky. A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
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Daily Attendance

Date: -12/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	Wmali
3	Gauri Gajanan Karale	BA I	Ky. G. Karale
4	Gauri Gajanan Bhatkar	BA I	GGBhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	KAWasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ky. A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	AP Ganvir
10	Akash Kisanrao Dhule	BA II	Akash Dhule
11	Arpita Subhash Dharme	BA II	Arpita Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G.Kogde
15	Gayatri Prakash Boche	BA II	Boche
16	Anal Anilsing Tomar	BA III	Ky. A.A. Tomar
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Daily Attendance

Date: -13/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	W.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	W.Mali
3	Gauri Gajanan Karale	BA I	KY.G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
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10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ku. Chaitali Kadu
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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT

DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: -14/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	H. Mali
3	Gauri Gajanan Karale	BA I	K.G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K. Wasu
7	Komal Sanjay Ingle	BA I	K. Ingle
8	Aachal Purushottam Nimkarde	BA II	K.A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A.P. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	K.A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	K. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
20	Harish Ravi Labade	BA III	H. Labade



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT
DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: -15/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.m. mankar
2	Dnyaneshwari Eknath Mali	BA I	Wmali
3	Gauri Gajanan Karale	BA I	Ky. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ky. A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A.P. Ganvir
10	Akash Kisanrao Dhule	BA II	A.K. Dhule
11	Arpita Subhash Dharme	BA II	A.S. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G.M. Kogde
15	Gayatri Prakash Boche	BA II	G.P. Boche
16	Anal Anilsing Tomar	BA III	Ky. A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
19	Gayatri Kashiram Dhule	BA III	G.K. Dhule
20	Harish Ravi Labade	BA III	H.R. Labade



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT

DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: -16/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	E. Mali
3	Gauri Gajanan Karale	BA I	Ku. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A.P. Ganvir
10	Akash Kisanrao Dhule	BA II	A.K. Dhule
11	Arpita Subhash Dharme	BA II	A. Subhash Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	B. Boche
16	Anal Anilsing Tomar	BA III	Ku. A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ku. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
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Daily Attendance

Date: -17/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	Hemali
3	Gauri Gajanan Karale	BA I	Ky. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.G. Bhatkar
5	Gayatri Raju Dahi	BA I	C.R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A.P. Ganvir
10	Akash Kisanrao Dhule	BA II	A.K. Dhule
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12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	Ky. A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
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(2021-22)

(Dept. of English)

Daily Attendance

Date: 17/11/2021

Sr. No.	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	W. M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	Hemali
3	Gauri Gajanan Karale	BA I	Ky. G. G. Karale
4	Gauri Gajanan Bhatkar	BA I	G. G. Bhatkar
5	Gayatri Raju Dahi	BA I	C. R. Dahi
6	Komal Ashok Wasu	BA I	K. A. Wasu
7	Komal Sanjay Ingle	BA I	K. S. Ingle
8	Aachal Purushottam Nimkarde	BA II	A. P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. P. Ganvir
10	Akash Kisanrao Dhule	BA II	A. K. Dhule
11	Arpita Subhash Dharme	BA II	A. S. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. B. Khawale
13	Dipali Rahul Labade	BA II	D. R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. M. Kogde
15	Gayatri Prakash Boche	BA II	G. P. Boche
16	Anal Anilsing Tomar	BA III	Ky. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. K. Dhule
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Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: 18/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	w.m. mankar
2	Dnyaneshwari Eknath Mali	BA I	Wmali
3	Gauri Gajanan Karale	BA I	Ky.G.G. Kargale
4	Gauri Gajanan Bhatkar	BA I	GGBhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K.A. Wasu
7	Komal Sanjay Ingle	BA I	K.S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ky.A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A.P. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	Ky.A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
20	Harish Ravi Labade	BA III	H. Labade



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(Art & Com) AKOT

SHRI NARSING ART'S & COMMERCE COLLEGE AKOT

DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: -19/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	W.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	W.Mali
3	Gauri Gajanan Karale	BA I	Ky. G. G. Karale
4	Gauri Gajanan Bhatkar	BA I	G. Bhatkar
5	Gayatri Raju Dahi	BA I	G. R. Dahi
6	Komal Ashok Wasu	BA I	K. A. Wasu
7	Komal Sanjay Ingle	BA I	K. S. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ky. A. P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Pandurang
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. B. Khawale
13	Dipali Rahul Labade	BA II	D. R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	B. Boche
16	Anal Anilsing Tomar	BA III	Ky. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ky. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
20	Harish Ravi Labade	BA III	H. Labade



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT

DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: -20/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	W.M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	H. Mali
3	Gauri Gajanan Karale	BA I	Ku. G.G. Karale
4	Gauri Gajanan Bhatkar	BA I	G.B. Bhatkar
5	Gayatri Raju Dahi	BA I	G.R. Dahi
6	Komal Ashok Wasu	BA I	K. Wasu
7	Komal Sanjay Ingle	BA I	K. Ingle
8	Aachal Purushottam Nimkarde	BA II	Ku. A.P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A.B. Khawale
13	Dipali Rahul Labade	BA II	D.R. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	Ku. A.A. Tomar
17	Chaitali Rameshrao Kadu	BA III	Ku. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G.A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
20	Harish Ravi Labade	BA III	H. Labade



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT

DIST-AKOLA

Add on Course

(2021-22)

(Dept. of English)

Daily Attendance

Date: 21/11/2021

Sr.No	Name of Students	Class	Signature
1	Dnyaneshwari Bhaskar Mankar	BA I	D. M. Mankar
2	Dnyaneshwari Eknath Mali	BA I	H. Mali
3	Gauri Gajanan Karale	BA I	K. G. Karale
4	Gauri Gajanan Bhatkar	BA I	G. Bhatkar
5	Gayatri Raju Dahi	BA I	G. R. Dahi
6	Komal Ashok Wasu	BA I	K. Wasu
7	Komal Sanjay Ingle	BA I	K. Ingle
8	Aachal Purushottam Nimkarde	BA II	K. A. P. Nimkarde
9	Aarti Pandurang Ganvir	BA II	A. Ganvir
10	Akash Kisanrao Dhule	BA II	A. Dhule
11	Arpita Subhash Dharme	BA II	A. Dharme
12	Ashwini Bhaskar Khawale	BA II	A. Khawale
13	Dipali Rahul Labade	BA II	D. Labade
14	Gayatri Mahadeo Kogde	BA II	G. Kogde
15	Gayatri Prakash Boche	BA II	G. Boche
16	Anal Anilsing Tomar	BA III	K. A. A. Tomar
17	Chaitali Rameshrao Kadu	BA III	K. Chaitali Kadu
18	Gauri Anil Bhise	BA III	G. A. Bhise
19	Gayatri Kashiram Dhule	BA III	G. Dhule
20	Harish Ravi Labade	BA III	H. Labade



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SHRI NARSING ART'S & COMMERCE COLLEGE
AKOT, DIST AKOLA

(Website – www.nacc.ac.in)

Certificate Course

Certificate Course in Communication Skills in English

(Academic Year 2022-23)

SHRI NARSING ART'S & COMMERCE COLLEGE AKOT, DIST AKOLA

Syllabus for the Certificate Course in Communication Skills in English

(Duration – 30 Hours)

(Total Marks – 100)

Unit I- Grammar

(20 Marks)

- 1) Verbs – a) Transitive and Intransitive b) Regular and Irregular c) Finite and Non-finite
- d) Linking Verbs, 2) Tenses- Present, Past & Future Tense, 3) Auxiliaries- Model Auxiliaries,
- 4) Word Formation- a) Use of Prefixes b) Use of Suffixes c) Compound Words, 5) Framing
- Questions- Question Forms and Question Tag

2) Unit II- Vocabulary Building

(20 Marks)

- 1) Synonyms 2) Antonyms 3) Homophones 4) Homonyms 5) One word for a group of words.

3) Unit III- Communication Skills

(20 Marks)

- 1) Verbal Communication 2) Non- Verbal Communication

4) Unit IV- Practical Exercise

(20 Marks)

- 1) Audio- Visual Lectures on spoken English. 2) Online Lectures on Non- Verbal Communication. 3) Inspirational Lectures to improve English Language.

5) Unit V- Seminar & Viva- Voce

(20 Marks)

- 1) Presentation from every student on the given topic.
- 2) Viva- Voce.



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SHRI NARSING ART'S & COMMERCE COLLEGE AKOT, DIST- AKOLA

(Add On Course in Communication Skills in English)

Time-Table

2022-23

Sr.No	Date	Time	Unit
01	05/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - I
02	06/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - I
03	07/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - I
04	08/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - II
05	09/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - II
06	10/09/2022	1.30 to 2.30 2.30 to 3.30	Unit- II
07	12/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - III
08	13/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - III
09	14/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - III
10	15/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - IV
11	16/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - IV
12	17/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - IV
13	19/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - V
14	20/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - V
15	21/09/2022	1.30 to 2.30 2.30 to 3.30	Unit - V



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SHRI NARSING ARTS AND COMMERCE COLLEGE AKOLA

DIST-AKOLA

ADD ON COURSE (2022-23)

(DEPARTMENT OF ENGLISH)

DAILY ATTENDANCE

DATE- 05/09/2022

SR.NO.	NAME OF STUDENT	CLASS	SIGNATURE
1	Arti Suresh Tote	B.A. I	A. S. Tote
2	Ankita Gajanan Girhe	B.A. I	A. G. Girhe
3	Aishvarya Kisan Bodkhe	B.A. I	A. K. Bodkhe
4	Divya Dilip Tathe	B.A. I	D. D. P. Tathe
5	Gauri Ambadas Chopade	B.A. I	G. Chopade
6	Ishwari Anil Arbal	B.A. I	I. A. Arbal
7	Kajal Gajanan Ingle	B.A. I	K. G. Ingle
8	Abhishek Babananrao Sangle	B. A. II	A. B. Sangle
9	Arti Murlidhar Raut	B. A. II	A. M. Raut
10	Gauri Milind Gawai	B. A. II	G. M. Gawai
11	Neha Ashok Malte	B. A. II	N. A. Malte
12	Nikita Gajanan Bodade	B. A. II	N. G. Bodade
13	Pallavi Arun Sapkal	B. A. II	P. A. Sapkal
14	Pragati Sanjay Modokar	B. A. II	P. S. Modokar
15	Pratiksha Ashok Kaple	B.A. III	P. A. Kaple
16	Achal Prakesh Nare	B.A. III	A. P. Nare
17	Aditi Gajanan Kolhe	B.A. III	A. G. Kolhe
18	Darshna Vilas Tayde	B.A. III	D. V. Tayde
19	Dipali Rahul Labade	B.A. III	D. R. Labade
20	Jaya Baliram Awandkar	B.A. III	J. B. Awandkar

SHRI NARSING ARTS AND COMMERCE COLLEGE AKOT

DIST-AKOLA

ADD ON COURSE (2022-23)

(DEPARTMENT OF ENGLISH)

DAILY ATTENDANCE

DATE- 06/09/2022

SR.NO.	NAME OF STUDENT	CLASS	SIGNATURE
1	Arti Suresh Tote	B.A. I	A. S. Tote
2	Ankita Gajanan Girhe	B.A. I	Ku. A. G. Girhe
3	Aishvarya Kisan Bodkhe	B.A. I	A. K. Bodkhe
4	Divya Dilip Tathe	B.A. I	Divya D. P. Tathe
5	Gauri Ambadas Chopade	B.A. I	G. Chopade
6	Ishwari Anil Arbal	B.A. I	I. A. Arbal
7	Kajal Gajanan Ingle	B.A. I	K. G. Ingle
8	Abhishek Babananrao Sangle	B. A. II	A. B. Sangle
9	Arti Murlidhar Raut	B. A. II	A. M. Raut
10	Gauri Milind Gawai	B. A. II	G. M. Gawai
11	Neha Ashok Malte	B. A. II	N. A. Malte
12	Nikita Gajanan Bodade	B. A. II	N. G. Bodade
13	Pallavi Arun Sapkal	B. A. II	P. A. Sapkal
14	Pragati Sanjay Modokar	B. A. II	P. S. Modokar
15	Pratiksha Ashok Kaple	B.A. III	P. A. Kaple
16	Achal Prakesh Nare	B.A. III	A. P. Nare
17	Aditi Gajanan Kolhe	B.A. III	A. G. Kolhe
18	Darshna Vilas Tayde	B.A. III	D. V. Tayde
19	Dipali Rahul Labade	B.A. III	D. R. Labade
20	Jaya Baliram Awandkar	B.A. III	J. B. Awandkar

SHRI NARSING ARTS AND COMMERCE COLLEGE AKOT

DIST-AKOLA

ADD ON COURSE (2022-23)

(DEPARTMENT OF ENGLISH)

DAILY ATTENDANCE

DATE- 07/09/2022

SR.NO.	NAME OF STUDENT	CLASS	SIGNATURE
1	Arti Suresh Tote	B.A. I	A S Tote
2	Ankita Gajanan Girhe	B.A. I	Ky. A.G. Girhe
3	Aishvarya Kisan Bodkhe	B.A. I	A K Bodkhe
4	Divya Dilip Tathe	B.A. I	Ky. D.P. Tathe
5	Gauri Ambadas Chopade	B.A. I	G Chopade
6	Ishwari Anil Arbal	B.A. I	I.A. Arbal
7	Kajal Gajanan Ingle	B.A. I	Kg Ingle
8	Abhishek Babananrao Sangle	B. A.II	AB Sangle
9	Arti Murlidhar Raut	B. A.II	A.M. Raut.
10	Gauri Milind Gawai	B. A.II	G.M. Gawai
11	Neha Ashok Malte	B. A.II	AA malte
12	Nikita Gajanan Bodade	B. A.II	Nikita Bodade
13	Pallavi Arun Sapkal	B. A.II	PA Sapkal
14	Pragati Sanjay Modokar	B. A.II	P.S. Modokar
15	Pratiksha Ashok Kaple	B.A. III	P Kaple
16	Achal Prakesh Nare	B.A. III	Achal Nare
17	Aditi Gajanan Kolhe	B.A. III	A.G. Kolhe
18	Darshna Vilas Tayde	B.A. III	D.V. Tayde
19	Dipali Rahul Labade	B.A. III	DLabade
20	Jaya Baliram Awandkar	B.A. III	Jaya Awandkar

SHRI NARSING ARTS AND COMMERCE COLLEGE AKOT

DIST-AKOLA

ADD ON COURSE (2022-23)

(DEPARTMENT OF ENGLISH)

DAILY ATTENDANCE

DATE- 08/09/2022

SR.NO.	NAME OF STUDENT	CLASS	SIGNATURE
1	Arti Suresh Tote	B.A. I	A. S. Tote
2	Ankita Gajanan Girhe	B.A. I	A.G. Girhe
3	Aishvarya Kisan Bodkhe	B.A. I	A. K. Bodkhe
4	Divya Dilip Tathe	B.A. I	D. D. P. Tathe
5	Gauri Ambadas Chopade	B.A. I	G. Chopade
6	Ishwari Anil Arbal	B.A. I	I. A. Arbal
7	Kajal Gajanan Ingle	B.A. I	K. G. Ingle
8	Abhishek Babananrao Sangle	B. A. II	A. B. Sangle
9	Arti Murlidhar Raut	B. A. II	A. M. Raut
10	Gauri Milind Gawai	B. A. II	G. M. Gawai
11	Neha Ashok Malte	B. A. II	N. A. Malte
12	Nikita Gajanan Bodade	B. A. II	N. G. Bodade
13	Pallavi Arun Sapkal	B. A. II	P. A. Sapkal
14	Pragati Sanjay Modokar	B. A. II	P. S. Modokar
15	Pratiksha Ashok Kaple	B.A. III	P. Kaple
16	Achal Prakesh Nare	B.A. III	A. Nare
17	Aditi Gajanan Kolhe	B.A. III	A. G. Kolhe
18	Darshna Vilas Tayde	B.A. III	D. V. Tayde
19	Dipali Rahul Labade	B.A. III	D. R. Labade
20	Jaya Baliram Awandkar	B.A. III	J. A. Awandkar

SHRI NARSING ARTS AND COMMERCE COLLEGE AKOT

DIST-AKOLA

ADD ON COURSE (2022-23)

(DEPARTMENT OF ENGLISH)

DAILY ATTENDANCE

DATE- 09/09/2022

SR.NO.	NAME OF STUDENT	CLASS	SIGNATURE
1	Arti Suresh Tote	B.A. I	A. S. Tote
2	Ankita Gajanan Girhe	B.A. I	A. G. Girhe
3	Aishvarya Kisan Bodkhe	B.A. I	A. K. Bodkhe
4	Divya Dilip Tathe	B.A. I	D. D. Tathe
5	Gauri Ambadas Chopade	B.A. I	G. A. Chopade
6	Ishwari Anil Arbal	B.A. I	I. A. Arbal
7	Kajal Gajanan Ingle	B.A. I	K. G. Ingle
8	Abhishek Babananrao Sangle	B. A. II	A. B. Sangle
9	Arti Murlidhar Raut	B. A. II	A. M. Raut
10	Gauri Milind Gawai	B. A. II	G. M. Gawai
11	Neha Ashok Malte	B. A. II	N. A. Malte
12	Nikita Gajanan Bodade	B. A. II	N. G. Bodade
13	Pallavi Arun Sapkal	B. A. II	P. A. Sapkal
14	Pragati Sanjay Modokar	B. A. II	P. S. Modokar
15	Pratiksha Ashok Kaple	B.A. III	P. A. Kaple
16	Achal Prakesh Nare	B.A. III	A. P. Nare
17	Aditi Gajanan Kolhe	B.A. III	A. G. Kolhe
18	Darshna Vilas Tayde	B.A. III	D. V. Tayde
19	Dipali Rahul Labade	B.A. III	D. R. Labade
20	Jaya Baliram Awandkar	B.A. III	J. B. Awandkar