

THE SHIKSHAN PRASARAK MANDAL, AKOT'S
Shri Narsing Arts And Commerce College, Akot

Dist. Akola

Affiliated to

Sant Gadge Baba Amravati University, Amravati

GUIDELINES 2023-2024



Email : narsingcollegeakot@gmail.com

Phone : 9423609467

Prospectus No.

Price Rs. 25 / -

SHIKSHAN PRASARAK MANDAL, AKOT
(F-32)

LIST OF EXECUTIVE COMMITTEE

President

Shri Sanjay Manoharpant Sindekar

Vice-President

Shri Suresh Sakharamji Vyawahare

Secretary

Shri Sudhir Digambarpant Joat

Joint-Secretary

Shri Shrikrushna Narayanrao Deshpande

Member

Shri Dipak Kamalakarant Joat

Member

Shri Adv.Kishor Ramdasant Deshpande

SHIKSHAN PRASARAK MANDAL, AKOT

LIST OF LOCAL MANAGING COMMITTEE

Shri Sanjay Manoharpant Sindekar	President
Shri Suresh Sakhamaji Vyawahare	Member
Shri Sudhir Digambarpant Joat	Member
Shri Shrikrushna Narayanrao Deshpande	Member
Shri Dipak Kamalakarant Joat	Member
Shri Adv.Kishor Ramdasant Deshpande	Member
Prof.Dr.Sau.Babita Anil Hajare	Off.Principal/Secretary
Prof. Dr. Anil Sakham Babhulkar	Teacher's Representative
Shri Dr.Kailash Shriram Karale	Teacher's Representative
Prof.Dr.Santosh Namdeo Tade	Teacher's Representative
Shri Rajendra Rambhau Banerkar	Non-Teaching Representative

Principal

Dr.Sau.Babita A.Hajare

Teaching Staff

- | | | |
|--------------------------------|-------------------|------------------|
| 1) Prof.Dr.Anil S.Babhulkar | Marathi | M.A.Ph.D |
| 2) Prof.Dr.Sau.Babita A.Hajare | Home-Economics | M.A.M.Phil Ph.D |
| 3) Prof.Dr.Santosh N.Tade | Economics | M.Com.M.A.Ph.D |
| 4) Prof.Dr.Umesh R.Dhumale | Political Science | M.A.SET, Ph.D |
| 5) Prof.Dr.Anil B.Wankhade | Sociology | M.A.NET/SET Ph.D |
| 6) Prof.Dr.Vilas A.Pundkar | English | M.A.M.Phil.Ph.D |

Physical Educaiton Department

- | | | |
|-----------------------|-------------------|-------------|
| 1) Dr.Kailas S.Karale | Physical Director | M.P.Ed.Ph.D |
|-----------------------|-------------------|-------------|

Library Department

- | | | |
|----------------------------|-----------|--------|
| 2) Prof.Prakash R.Awandkar | Librarian | M.Lib. |
|----------------------------|-----------|--------|

Non Teaching Staff

- | | |
|-----------------------------|---------------|
| 1) Shri Praful G.Jumle | Head Cleark |
| 2) Shri Rajendra R.Banerkar | Sr.Cleark |
| 3) Shri Vijay M.Chopde | Jr.Cleark |
| 4) Shri Nandkishor K.Sable | Lib.Attendent |
| 5) Shri Anil K. Chandan | Peon |
| 6) Shri Sanjay A. Nitone | Peon |
| 7) Ku.Malutai P. Kakde | Peon |
| 8) Shri Ramdas A. Khandwaye | Peon |

MISSION :

“To prepare and equip the young minds of the region for the overall development in the field of technology sports, trade and literature. Also to prick the elixir of nationalism and communal harmony into the minds of the young ones for the betterment of the mankind. The stress is on the overall development of the personality of the student, so as to enable them to meet the challenges of time

THE TOWN

Akot a town with a population of over One Lakh and a rich cultural heritage and multiplicity of language and religions is signifying a unity in diversity, presenting a picture of colourful, wonderful and beautiful India in miniature. People of Akot believe in age old tradition of education. It is the birth place of Shri Narshing Maharaj. It is a remote area and mostly backward from the latest world of information and technology. On the day of ‘Gudipadwa’ in 1949 some people inspired with educational zeal and attitude came together and the result was the foundation of Shikshan Prasarak Mandal to spread and instill for the poor and downtrodden people the fruits of education.

Right from 1949 Shikshan Prasarak Mandal is successfully running educational institute in Akot such as Narsing Highschool and junior College, Narsing Girl’s Highschool and junior College as well as **Shri Narsing Arts and Commerce College Akot**. This institution has given the society towering personality that have brought laurels in various field. Today all these institutions are taking the academic light of development. And naturally the hands behind it are honourable Shri Sanjay Sindekar, the president, Shri Suresh Vyawahare Vice-President, Shri Sudhir Joat secretary, Shri. Shrikrushna Deshpande Joint Secretary as well as Shri Dipak Joat & Shri Adv.Kishor Deshpande, who have rendered their services to the society. Yet each and every body is obliged to the great services rendered by the late Shri.Ramdas Deshpande (Ex.-president), Shri. Anantrao Munje (Ex.President) as well as Shri Kamalakar Joat (Ex.Secretary)

ABOUT THE COLLEGE

Shri Narsing Arts and commerce college Akot was founded in the year 1998-99 by Shikshan Prasarak Mandal Akot (Dist. Akola) The College is affiliated to Sant Gadge Baba Amravati University Amravati. Actually the college has a span of ten year but within this short period it is attempting to unfurl its wings of development keeping in view the mission of the institution. No doubt, the college is located in the socially backward area but not academically.

The institute is having modern facilities and devoted members. Due to this dedicated and devoted members the enrollment of students is increasing year by year.

Recently, Sant Gadge Baba Amravati University Amravati has granted, Permanent affiliation to the institution. Considering the strength of the (Student) girls the institute has proposed to start a new subject 'Music' at the U.G.level and 'Home Economics' at the P. G. level.

Admission

The admission process for current academic session will commence from 3 rd July 2023. Admission will be given in Arts faculty as per the rules and regulations of sant Gadge Baba Amravati University, Amravati, taking in to consideration the eligibility of the students. Those willing to seek admission, Should duly fill in the application form and submit the following documents alongwith it

- (1) School/College leaving certificate (original and true copy)
- (2) Marksheet of qualifying Examination (original and true copy)
- (3) Character certificate
- (4) Gap certificate (In case of gap period) in education gap affidavit is essential
- (5) Undertaking

Eligibility for Admission (Senior College)

Those who have passed H.S.C. Examination (Arts, Commerce, Science) are eligible to seek admission in (B.A. Part I) 1 st year degree course.

I) Curriculum -

Arts Faculty

- 1) Compulsory English
- 2) Compulsory Marathi.

Any three optional subjects of the following.

- 1) Political Science
- 2) Economics
- 3) Sociology
- 4) Marathi Literature
- 5) Home - Economics

Specific Instructions for all students

(1) The Government circular issued from time to time will scrupulously be followed in the admission process. Such Govt. Circulars and instructions regarding admission will be displayed on the notice board of the college.

Those who are willing to apply for reserved category quota seats should mention in their application forms. "Application for Reserved category quota seats" Stating clearly their category

(2) The students will abide by the rules and regulations regarding educational session holidays, various examinations fees etc. enacted/issued/imposed by the college authority or the university authority.

(3) The final decision regarding the admission of the student is reserved with the principal of the college.

Fee Structure for B.A.

1) Tution Fees	800.00
2) Caution fee	50.00
3) Library fee	160.00
4) Games, Sports and Gymkhana	160.00
5) Extra curricular Activities	85.00
6) College Magazine	85.00
7) Medical Exam. fee	55.00
8) Physical Exam.fee	30.00
9) Students Aid fund	10.00
10) Home-Economics-Laboratory fee	485.00

Fee to be collected for University

(a) University Enrolment fee	120.00
(b) Annual University fee	85.00
(c) University Student welfare fund	20.00
(d) Student council Activities	05.00
(e)University sports and games fee	50.00
(f) I.U.S. Meet	30.00
(g) Corpus fund	10.00
(h) Emergency fund	10.00

Other Fees

(a) Student safety Insurance	10.00
(b) College Exam fee	120.00
(c) Gadge Baba Adhyasan Nidhi	10.00
(d) E.V.S.	160.00

Examination Fees

The Students will have to pay the following fees at the time of filling the University Exam. form.

B.A.I	..	240.00
B.A.II	..	240.00
B.A.III	..	240.00

Practical Examination/Internal Assessment & Viva -Voce for the students of B.A.I & II (Comp. English)

1) Home - Economics - 55/-

ENVIRONMENT SCIENCE

From the academic year 2023-24 SGB Amravati University has intro-

duced Environment Science as a new compulsory subject for the Students of II nd year B.A.

Fees

Every Student will have to pay Rs. 150/- as per the guidelines of SGB Amravati University Amravati.

(Note : Library deposit will be refunded on the submission of application)

EDUCATIONAL CONCESSION /SCHOLARSHIP

1) E.B.C. Concession

The students shall not have to pay tuition fees having parents income below 200000/- Other fees will have to be paid at the time of admission. The admission form should strictly be signed by the father. In case father is not alive, mother should sign the said form. If both are not alive the signature of the nearest relative is mandatory.

2) Merit Scholarships.

- (a) National Merit Scholarship.
- (b) Scholarship to the wards of middle school teachers.
- (c) Government Merit scholarship.
- (d) Loan scholarship.

The schedule for the said Scholarship is displayed on the Notice Board time to time.

3) Scholarship to the wards of freedom fighters

Applications are to be submitted in the prescribed format.

4) Fee Exemption to the wards of middle school Teachers.

The Students eligible to this scholarship will be exempted. Tuition fees and examination fees, other fees will have to be paid at the time of admission.

5) G.O.I.Scholarship

The students belonging to the S.C., S.T., V.J.N.T.,O.B.C., S.B.C. are eligible for this scholarship . Applications forms in the prescribed format should be submitted to the district social welfare office, Akola within the prescribed date.

6) Special Instructions.

1) It is the sole responsibility of the concerned student to submit the scholarship and fees exemption form duly filled in to the office within the last date prescribed.

2) If an annual income of the parents of the students belonging to the schedule castes and tribes is more than 15000/- are not eligible to receive the G.O.I. scholarship but they will be entitled to get the exemption from the state Government.

Scholarship 2023 - 2024

No	Name of the Scholarship	Amount	Period	No. of Scholarship	Last. Date of Submission	Eligibility
		3	4	5	22-23 6	7
1	Rajshri Shahu Maharaj Shikshan Shulk Yojana (E.B.C.)	Admission Fee, Tuition Fee, Library Fee, Laboratory Fee	9 Months	All eligible students mentioned in colour 7	With the application or July 31, 2023-24	Below Rs. 15,000/- per year income and resident of Maharashtra. Not for failed students & as per G.R. No. FIS/ 10698512 C Dt. 8-2-1968
2	Govt. Open Merit Scholarship	As per availability	9 Months	As per eligibility	Sept. 30, 2023-24	Those who have obtained 60% Marks in the qualifying exam and not having any other concession.
3	National Scholarship Scheme E.S.S.	As per Availability	9 Months	As per eligibility	Sept. 30, 2023-24	Those who fulfill the terms and conditions mentioned in the rules of scholarship. (See the rules in office)
4	Non Hindi Speaking Student's Scholarship	Rs. 1000/-per month	9 Months	As per eligibility	Aug. 31, 2023-24	Meritorious students who offer Hindi language. Students of B.A. final and having service should not apply (See rules in office)
5	Scholarship for Handicapped	As per eligibility	9 Months	As per eligibility	July 16, 2023-24	Physically Handicapped students they should produce Civil Surgeon Certificate
6	Students Aid Fund	As per availability	9 Months	As per eligibility	July 16, 2023-24	Poor and needy but clever and brilliant students who are not getting any concession will be aided through his fund
7	Govt. of India Scholarship	As per availability	9 Months	As per eligibility	November, 2023-24	1) Any backward class student who don't fail in the exam. 2) S.T. Student. 3) Those students who get college after leaving the other college they have to take prior permission of the Director, Social Welfare, Pune. Otherwise their Scholarship will not continued.
8	Freedom Fighter Concession	Unfixed	9 Months	Depended on availability of funds	July 16, 2023-24	Those students whose parents were imprisoned in the freedom struggle atleast for one month
9	Scholarship for Ex-Servicemen's Wards	As per availability	9 Months	Eligible students mentioned in colour 7	Aug. 31, 2023-24	Eligible wards of the Ex-Servicemen
10	Students Welfare Fund (Amravati University)	As per availability	One Year	As per eligibility	Aug. 31, 2023-24	Students who secured more than % marks in H.S.C. & graduation exam (See rules in office)

Note : 1) Application forms will be available in the office, Shri Narsing Arts, Commerce College, Akot. 2) If there is a gap in the education of GOI Scholarship holder students they have to produce a affidavit signed by the magistrate along with the application form showing that during the gap they didn't receive any scholarship either from any college or Government. 3) For latest rules and conditions of eligibility for various awards, scholarships and concession students are advised to contact the concerned Clerk in the office.



Attendance

Minimum 75% classroom attendance for each subject is necessary. Failing to which, the student won't be allowed to appear for the final examination unless he / she produces concrete reason. The names of such students will be struck off from the college. In case, the attendance is below 75% he / she will have to pay the tuition fees.

College Examination

At the end of every academic session, in the last week of February, the annual college examination is conducted. It is mandatory for all students to appear for the examination. Failing to which, the students will have to pay fine as per the norms of examination committee.

College Library

The College has well equipped library having more than 4000 books which include Reference book, Text books and other Journals. A spacious reading hall for the students is also constructed. It is binding on the students to follow the rules and regulations of the library.

Physical Education

The college has a separate department of physical education which conducts various sport activity such as Volleyball, Kabbaddi, Athletics, Power Lifting and Weight Lifting etc. The students are allowed to participate in the university level tournaments strictly on merit basis.

Physical Efficiency Test and P.T. Classes

Two periods per week are compulsory. 75% attendance to P.T. classes is necessary failing to which the students will not be allowed to appear for the examination. Every student will have to undergo physical efficiency test which is conducted in the first week of February every year.

Annual Sports Competitions are held in the month of December every year. The winners are feliciated by giving certificates and mementoes. The students are expected to obey the rules and regulations of the department. Principal's decision is final.

Medical Test

Every student will have to undergo a medical test once in a year. It is compulsory, failing to which the students will have to pay fine.

Students Council Election

Students council is constituted as per the directions from the Director, Students Welfare S.G.B. Amravati University, Amravati.

Incentive Marks

Incentive marks are awarded to the students participating in sports, N.S.S., Blood donation, Youth Festival etc. The Participants have to follow rules and regulations in this regard. The incentive marks can be used for passing.

History Card

This card is given to every student at the time of admission. It is to be preserved till the University Examination, and be submitted in the office obtaining signatures from all the heads of the departments.

Identity Card

Every student should carry I-Card affixing his / her Passport Size Recent Photo on it duly signed by the principal. In case of loss, the I-Card will be issued on payment of Rs. 25/-

Students AID Fund

The needy students are benefitted through this scheme. An application should be submitted in a prescribed format to S.G.B Amravait university as per the rules and regulations.

Teachers-Parents Meet

Every year Teachers-Parents meet is held. This practice helps to resolve the academic and personal problems of the students. It is the best access to form a cordial relationship between the college and the parents.

Creative Writer's Forum

With the intention of promoting creative writing amongst students, creative writer's forum has been established in college wing which publishes respectively at the end of academic session. It also conducts literary meetings and guides and

motivates the budding creative writers.

Incentives to the advanced learners and outstanding sports persons

Students securing highest marks at B.A. I & II Examinations will be considered separately for the award of college Merit Scholarship Sponsored by The Principal and other authorities. Special concession is given to the students of educationally backward communities.

General Instructions

- 1) Principal's decision in all matters will be final and binding to all.
- 2) The behaviour of the student both inside and outside the classroom must be polite and sincere.
- 3) If a student is found guilty in respect of behaviour he / she will be suspended from the institution.
- 4) The neat and careful use of Library Books, Furniture, Fans in the Classroom and Reading room and any other college material in general is necessary otherwise any damage causing to the property of college will be recovered from the students.
- 5) **Every student will have to pay tuition fees of the complete session although he / she desires to leave the college in the mid of the session.**
- 6) The students have an opportunity to change optional subjects with the prior permission of the principal within a month from his admission.
- 7) No argument will be entertained at the library counter with the library staff members.

Special Instructions for parents

- i) The parents are informed that the classroom attendance of their wards for theory periods should be at least 75%. If a ward fails to attend average 75% periods he won't be allowed to appear for the examination, Also he won't receive any concession. Fine for each theory paper will be charged for not attending the college unit test Examination.
- ii) Full paying students shall have to pay 100% of tuition fees at the time of admission.
- iii) Application forms for concession should be submitted in the office at the time of admission.

Holidays For Teaching and Non-Teaching Staff 2023-24

Sr.No.	Particulars	Days	Date
1)	Moharam	Saturday	29 July 2023
2)	Independence Day	Tuesday	15 Aug. 2023
3)	Parsi New Year (Shahenshahi)	Wednesday	16 Aug. 2023
4)	Rakshabandhan	Wednesday	30 Aug. 2023
5)	Shri Ganesh Chaturthi	Tuesday	19 Sept.2023
6)	Gouri Poojan	Friday	22 Sept. 2023
7)	Anant Chaturdashi/Id-E-Milad	Thursday	28 Sept. 2023
8)	Mahatma Gandhi Jayanti	Monday	02 Oct. 2023
9)	Dasara	Tuesday	24 Oct. 2023
10)	Christmas	Monday	25 Dec. 2023
11)	Republic Day	Friday	26 Jan. 2024
12)	Chatrapati Shivaji Maharaj Jayanti	Monday	19 Feb. 2024
13)	Mahashivratri	Friday	08 Mar 2024
14)	Holi (Second Day)	Monday	25 Mar. 2024
15)	Good Friday	Friday	29 Mar. 2024
16)	Gudhi Padwa	Tuesday	09 Apr. 2024
17)	Ramzan Id (Id-UI-Fitar)	Thursday	11 Apr. 2024
18)	Shriram Navmi	Wednesday	17 Apr. 2024

VACATION SCHEDULE FOR 2023-24

Session	From	To
First Session	Monday 3 rd July 2023	Tuesday 07 th Nov. 2023
Admission Process	Monday 3 rd July 2023	Order No.021997 & 18/1998
Fist Term Vacation	Wednesday 8 th Nov.2023	Monday 27 Nov. 2023
Second Session	Thursday 28 nd Nov. 2023	Saturday 27 Apr. 2024
Second Term Vacation	Monday 29 th Apr. 2024	Monday 10 th June 2024
Next Academic Session 2024-25	Thursday 11 th Jun, 2024	